



## **vACC Policy**

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### 1. Definition

VATSIM Spain is the acronym identifying the Virtual Air Control Center (vACC) of VATSIM in Spain.

Its primary objective is to provide a regular, high-quality air traffic control service on VATSIM within Spanish airspace, which geographically corresponds to the area defined as Spain's responsibility by international political and aeronautical authorities.

VATSIM Spain is committed to upholding the slogan "aviate, educate, communicate" while ensuring that this hobby remains enjoyable and fosters learning in aviation-related topics.

VATSIM Spain is an integral part of the [VATSIM](#) organization, responsible for providing air traffic control services within the Madrid, Barcelona, and Canarias FIRs. Additionally, VATSIM Spain is part of the European Division ([VATEUD](#)), which falls under the Europe, Middle East, and Africa Region (VATEMEA).

VATSIM Spain is a recreational, non-profit organization. Membership is open to all, and the organization operates a voluntary [donations](#) system to support its activities.

VATSIM Spain maintains robust communication and dissemination channels via the internet to stay in constant contact with the global VATSIM community and its own members in particular.

## 2. Members

VATSIM members assigned to the Spanish vACC will be those who have logged in via the [Dashboard](#) and linked their Discord account through it. This action implies acceptance of the regulations established by VATSIM in the "[Privacy Policy](#)" and the "[Code of Conduct](#)."

The vACC management reserves the right to deny a request based on reports received from other vACCs or the applicant's personal history.

As the primary objective of the vACC is to provide air traffic control services to virtual pilots, the following member types are established:

### 2.1. Controller

Based on the activity performed in the vACC as ATC, this type of vACC member will appear in the vACC's [controller roster](#).

### 2.2. Visiting Controller

Those members belonging to different vACCs who, in compliance with the regulations, request to perform ATC activities in our vACC. This type of vACC member will appear in the vACC's [visitor roster](#).

### 2.3. Pilot / Observer

Any member of the vACC who does not perform ATC duties.

## 3. Staff: organization and responsibilities

For proper functionality and to carry out efficient work for the benefit of VATSIM Spain and the VATSIM network, there is a team of people distributed across three levels: directors, coordinators, and assistants. These individuals, organized into

different departments, work together to continuously maintain and improve the quality of VATSIM Spain.

Directors and coordinators are required to have a high commitment to VATSIM Spain in terms of working hours and exclusive dedication to the VATSIM network, and they are not allowed to connect to any other public flight or virtual control network. Assistants, while not subject to this restriction, are still encouraged to demonstrate loyalty to VATSIM as a sign of their interest and commitment.

Department directors represent the Spanish vACC within their areas of responsibility before other vACCs and international management, being responsible for dealings with VATSIM International.

[The management and coordination team](#) of VATSIM Spain, known as the "Staff," is comprised of the following areas:

### **3.1. Director (ACCSP1) and Deputy Director(ACCSP2)**

They must hold a C1 controller rating or higher and have a strong command of English. They manage and coordinate relations with VATSIM International and VATSIM Europe, participating in their mailing lists and forums as required.

They act as general coordinators in the projects undertaken by the Spanish Staff.

The director will be approved by VATEUD and voted on by the members of VATSIM Spain.

### **3.2. Training Dept. (ACCSP3)**

The Training Dept. is managed by a "Training Director" with a C1 rating or higher. The appointment will initially be made from among the members of the management team. If no suitable candidate is found, the position will be

opened to the vACC community. Once applications are received, the Staff will select the most suitable person.

The primary responsibility will be to organize and maintain an educational structure for both pilots and controllers, relying on Coordinators for the relevant sections.

The Director organizes and maintains the instructional materials and documentation in the [Library](#) and [Moodle](#). The materials are structured according to the instructions provided by VATSIM and/or VATEUD, and translated into Spanish. Practical exams for controllers (CPTs) are organized in collaboration with the Events Departments.

The Director reports rating changes (rank, category) to VATSIM through the appropriate recommendation after the trainee-controller has successfully completed the tests.

The Training Department will have Assistants, Mentors, and Examiners to support the normal development of their work. These individuals will be interviewed and incorporated into the Staff. They must have a rank equal to or higher than S2 and can only instruct members with lower or equal ranks.

### **3.3. Events Dept. (ACCSP4 and ACCSP41)**

The Events Department is managed by an "Events Director." Their appointment will initially be made from among the members of the Staff. If no candidate is available, the position will be offered to the vACC community. Once applications are received, the Staff will select the most suitable candidate.

Events are the most effective way for both pilots and controllers to showcase their skills. They represent the highlight of network activity, where pilots and controllers make the most of the resources available to them.

The primary responsibilities of the Events Director are:

- Organize at least one event per month within Spanish virtual airspace. For these events, the Director must work closely with the Operations Department and provide a comprehensive publication that includes all relevant information: charts, flight plans, alternates, simulator files, and anything else deemed useful for the proper organization of the event.
- Collaborate with the Training Department in organizing CPTs. Publish all events and activities of interest on the Dashboard that take place in our vACC.
- Promote, encourage, and maintain relationships with other vACCs, coordinating with them the promotion and execution of their events in which we are invited to collaborate.

The Events Director is supported by an "Assistant Events Director" with the same responsibilities and may have additional Assistants to help with routine tasks. The Director will interview and propose these Assistants to the Staff for approval.

Event Assistant - ACCSP42

### **3.4. Operations Dept. (ACCSP5 and ACCSP51)**

The Operations Dept. is managed by an "Operations Director," who must hold a C1 controller rating or higher. The appointment will initially be made from among the members of the management team. If no suitable candidate is found, the position will be opened to the vACC community. Once applications are received, the Staff will select the most suitable person.

The Operations Director must be familiar with and study Spanish airspace, and have extensive knowledge of it.

They must keep track of updates to real-world airspace (<https://aip.enaire.es/AIP/>) to adapt it to the virtual environment, informing all vACC users of changes and how they will be implemented in the simulation: radar sectors, frequencies, restrictions, and procedures.

The Operations Director is supported by a "Deputy Operations Director" with the same responsibilities and may have Assistants to help with the normal development of their work. The Director will interview and propose these Assistants to the Staff for incorporation.

The Operations Department includes three subdivisions corresponding to the organization of Spanish airspace and the flight information regions it encompasses:

Barcelona FIR Coordinator - ACCSP52

Canarias FIR Coordinator - ACCSP53

Madrid FIR Coordinator - ACCSP54

The FIR Coordinators report directly to the Operations Director and assist in monitoring real-world airspace updates. They will also propose and prepare, in coordination with the Events Department, activities in their respective FIR.

The Coordinators may also rely on Assistants to help with their regular tasks, whom they will interview and propose to the Operations Director for incorporation. The appointment of FIR Coordinators is managed between the Operations Director and the rest of the management team.

The documentation manager is responsible for keeping all [airport](#) information on the Dashboard up to date, as well as all documentation in the



[library](#). They may have Assistants to help with their regular tasks, whom they will interview and propose to the Operations Director for incorporation.

Documentation Manager - ACCSP55

Documentation Assistant - ACCSP56

Documentation Assistant - ACCSP57

### **3.5. Webmaster Dept. (ACCSP6)**

The Web Director has the necessary knowledge to manage the hosting of the various websites and the creation/modification/updating of them.

The website represents the external image of our vACC, so special attention and dedication to this crucial and highly visible aspect of the community is essential. The Webmaster's tasks will include:

- Taking responsibility for the technical web aspects that affect the vACC.
- Ensuring the content of the website is up-to-date.
- Promoting, when deemed necessary or proposed, the renewal of the website's image or layout.
- Maintaining the databases that feed the various sections of the website displaying public data.
- Providing the best means for the smooth operation and security of the website and the data contained within it.

The Web Director may have Assistants to help with the normal development of their work, whom they will interview and propose to the Staff for incorporation.

### 1.1. Marketing Dept. (ACCSP7)

The Marketing Department is managed by a "Marketing Director." Their appointment will initially be made from among the members of the Staff. If no candidate is available, the position will be offered to the vACC community. Once applications are received, the Staff will select the most suitable candidate.

Marketing plays a crucial role in the growth and development of the vACC. The primary responsibilities of the Marketing Director include:

- Increasing the vACC's visibility through the strategic use of social media.
- Promoting, strengthening, and maintaining effective relationships with TEAMS.
- Organizing activities and campaigns aimed at encouraging participation and fostering a sense of community among vACC members.

They may have an "Assistant Marketing Director" with the same responsibilities.